

Please change accounts for my payroll direct deposit

Date\_\_\_\_\_

Company Name\_\_\_\_\_

Address of Company\_\_\_\_\_

City\_\_\_\_\_ ST\_\_\_\_\_ ZIP\_\_\_\_\_

To whom it may concern:

You are currently depositing my entire paycheck, or part of my paycheck or a type of payment into the following account:

Old Bank\_\_\_\_\_

Routing Number\_\_\_\_\_

Account number\_\_\_\_\_

Please start making these automatic deposits into my new account.

New Bank Info:

Mid-Central National Bank Routing Number – 291270649

Mid-Central National Bank Account Number - \_\_\_\_\_ If you

have any questions, please let me know. Thank you.

Phone \_\_\_\_\_ Day/Evening (circle one)

Sincerely,

Signature \_\_\_\_\_ Name (print) \_\_\_\_\_

Address\_\_\_\_\_

City\_\_\_\_\_ ST\_\_\_\_\_ ZIP\_\_\_\_\_